

TCD Portal – How to update your address and contact number.

1. Log into my.tcd.ie
2. Fill in username, password and click Log in

my.tcd.ie/urd/sits.urd/run/siw_IGN



Trinity College Dublin
Coláiste na Tríonóide, Baile Átha Cliath
The University of Dublin

my.tcd.ie

Portal Logon

Login

Username

Password

.....

[Forgotten your password?](#)

Log in

How to Login to my.tcd.ie

New Entrants who have not yet completed online registration:

If you are a new student to TCD, or have taken a break in your studies, and have not yet registered online please login using the username and password recently communicated to you via email.

Students who have completed their studies at Trinity College, or Students who are off books (no assessment) and cannot log into my.tcd.ie

Please click on the 'Forgot your password?' link and follow the on-screen instructions

Staff members, Continuing Students, and New Entrants who have completed online registration:

Please use your College username and network login password to access my.tcd.ie.

Staff members who are also students:

If you are a College staff member as well as a student (new entrant or continuing) please login using your staff username and network login password.

To login to Blackboard Learn, please go to [mymodule.tcd.ie](#)

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3. Click on the plus (+) tab at the top of your portal



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my.tcd.ie

Home

Register

My Results

My Exams

My Applications

My Finance

+



Logout

Home

Welcome to your home page.

In the event of receiving and formally accepting a course offer, additional functionality will be displayed in your portal account.

- My Accommodation
- My Timetable
- My Student Record
- Courses & Modules
- My Disability Service
- Student Finder Facility
- Links

4. Click on My Student Record



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5. Go to Maintain My Student Record and click on Contact Address & Telephones

My Student Record

When viewing student record or results, please use either Chrome or Mozilla Firefox as there are known problems using Internet Explorer.

View My Student Record

[View My Student Record](#)

This contains personal details, details on courses, modules etc. and assessments.

[View My Results](#) New

[View My Academic History](#)

This displays your results on the condition that the results have been published to the portal for your course.

If your results are not appearing here please contact the relevant Course, School or Discipline Office ascertain when they will be published here.

[View My Clearance Checks](#) New

Maintain My Student Record

[Contact Address & Telephones](#)

[Personal Public Service Number \(PPSN\)](#) New

[Membership of Dublin University Clubs & Societies](#)

6. Choose which address you wish to update.

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Home Register My Results My Exams My Applications My Finance + Logout

Contact Details

Please check and complete your details

Permanent Home Address

Address *

Eircode/Postcode/Zipcode

Country *

Telephone Number *

Mobile Phone Number

Term Contact Address ?

Address *

Eircode/Postcode/Zipcode

Country *

Telephone Number *

Mobile Phone Number

Residence Type *

Fields marked with an asterisk (*) are mandatory and must be completed before you can proceed.

If you have any difficulty completing this task, please log your question with the Academic Registry using

Trinity College Dublin

7. Click on Edit



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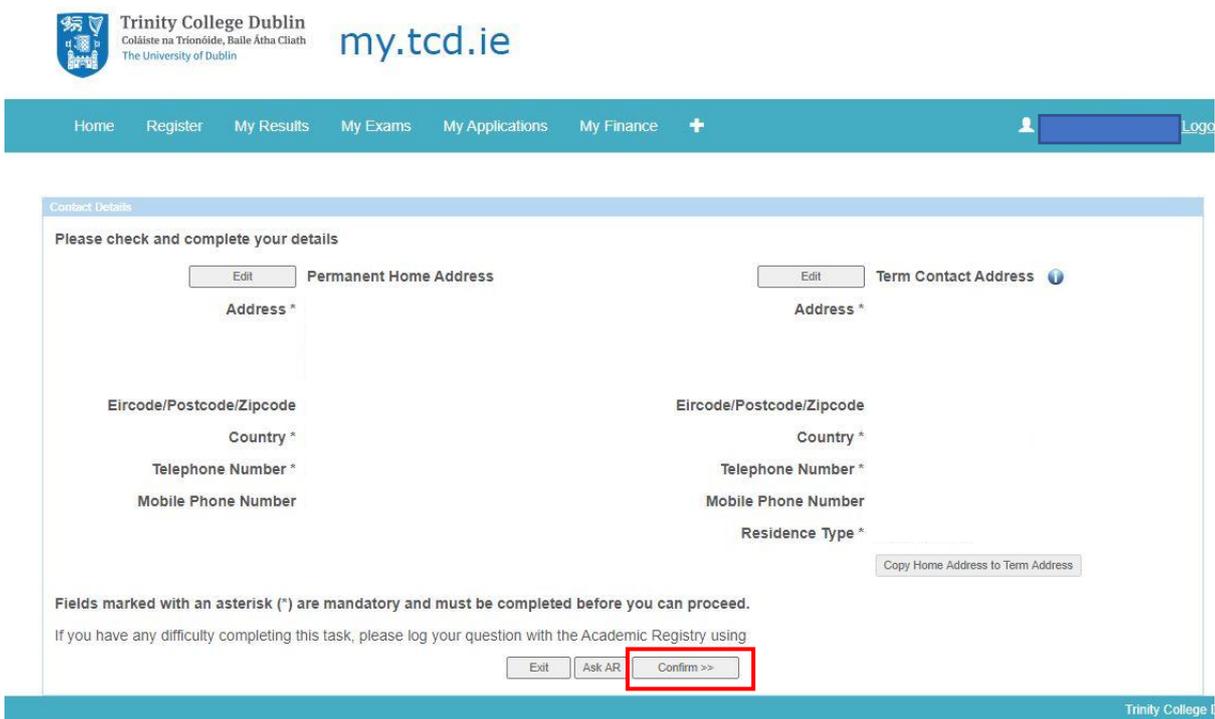
Home Register My Results My Exams My Applications My Finance + (Logg

Contact Details

Please check and complete your details

Permanent Home Address Term Contact Address ⓘ

8. Once you have Edit your details, click on confirm



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Home Register My Results My Exams My Applications My Finance + (Logg

Contact Details

Please check and complete your details

Permanent Home Address Term Contact Address ⓘ

Address *

Eircode/Postcode/Zipcode

Country *

Telephone Number *

Mobile Phone Number

Residence Type *

Fields marked with an asterisk (*) are mandatory and must be completed before you can proceed.
If you have any difficulty completing this task, please log your question with the Academic Registry using

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